



HLV LIMITED

1st October, 2024

**The Department of Corporate Services
BSE Limited**
Phiroze Jeejeebhoy Towers,
Dalal Street,
Mumbai – 400 001

Stock Code: 500193

**The Listing Department
National Stock Exchange of India
Limited**
Exchange-Plaza,
Bandra Kurla Complex
Bandra (E), Mumbai – 400 051
HLVLT D

Dear Sir,

Sub: Intimation under Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Pursuant to Regulation 30 of SEBI (Listing Obligations & Disclosure Requirements) Regulations, 2015, please find enclosed herewith a copy of the letter dispatched on 27th September, 2024, to the shareholders holding shares in physical mode as a reminder to update KYC details, in compliance with the SEBI Circular nos. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023 and SEBI/HO/MIRSD/POD 1/P/CIR/2023/181 dated November 17, 2023 read with Master Circular no. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024 and Circular no. SEBI/HO/MIRSD/POD 1/P/CIR/2024/81 dated June 10, 2024.

The physical shareholders are requested to furnish their PAN, KYC and Nomination details for updation to MCS Share Transfer Agent Limited, Registrar and Share Transfer Agent of the Company.

Further, the prescribed forms as per the aforesaid SEBI Circulars are available on the website of the Company at www.hlvlt.com and the website of the RTA at www.mcsregistrars.com.

Please take the above documents and information on record.

Thanking you,

Yours faithfully,
For **HLV Limited**

Savitri Yadav
Company Secretary

Encl: as above

Regd. Office: The Leela Mumbai, Sahar, Mumbai 400 059 India.

Phone: (91-22) 6691 1234; Fax: (91-22) 6691 1212 Website: www.hlvlt.com; Email: info@hlvlt.com

Corporate Identity Number (CIN) L55101MH1981PLC024097



HLV LIMITED

Registered Office: The Leela, Sahar, Mumbai - 400 059

Tel: 022-6691 1234 - Fax: 022-6691 1212 Email: investor.service@hlvlttd.com

Website: www.hlvlttd.com CIN No.: L55101MH1981PLC024097

Dear Shareholder,

Date: September 26, 2024

Sub: Intimation to furnish valid PAN, KYC details and Nomination by shareholders holding physical shares

The Securities and Exchange Board of India ('SEBI'), vide its circular bearing reference nos. SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023, SEBI/HO/MIRSD/POD 1/P/CIR/2023/181 dated November 17, 2023 read with Master Circular bearing reference nos. SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated May 07, 2024 and SEBI/HO/MIRSD/POD 1/P/CIR/2024/81 dated June 10, 2024, made mandatory for all holders of physical securities in listed companies to furnish PAN, Choice of Nomination, Contact details (Postal Address with PIN and Mobile Number), Bank A/c details and Specimen signature for their corresponding folio numbers.

The security holder(s), whose folio(s) do not have all the above details updated, shall be eligible:

- to lodge grievance or avail any service request from the RTA only after furnishing PAN, Contact Details including Mobile Number, Bank Account Details and Specimen Signature.
- for any payment including dividend, interest or redemption payment in respect of such folios, only through electronic mode with effect from April 01, 2024.

Shareholders are encouraged, in their own interest, to provide 'choice of nomination' for ensuring smooth transmission of securities held by them as well as to prevent accumulation of unclaimed assets in securities market.

Since the aforesaid details with respect to the shares held by you in the Company are not present in the data base in entirety you are requested to furnish the above mentioned details immediately to the Company's RTA in the relevant forms, as mentioned below:

Sl. No.	Form No.	Purpose
1	ISR-1	Request for registering PAN, KYC Details, Bank Account Details or changes / updating there of
2	ISR-2	Confirmation of Signature of shareholder by the Banker (in case of major mismatch in the signature of the shareholder)
3	ISR-3	Declaration Form for Opting-out of Nomination (if any)
4	SH-13	Registration of Nomination
5	SH-14	Change/Cancellation of Nomination

Please note that the above – mentioned forms are available on the website of the Company at https://www.hlvlttd.com/investor_relation.html Investor Service Forms and Instructions and on the website of RTA www.mcsregistrars.com.

The aforesaid documents as stated above can be provided to RTA by any of the following mode:

1. Through "In person Verification" at the office of the RTA. In that case kindly bring the original documents along with the copy/copies there of. The copy/copies will be retained by the RTA after proper verification with the original;
2. Through hard copies which are self-attested to be sent to the office of the RTA;
3. Through electronic mode with e-signature at the e-mail addresses: helpdeskmmum@mcsregistrars.com.

You are requested to take note of the above and furnish the aforesaid documents immediately to the RTA at the following address:

MCS Share Transfer Agent Limited

Unit: HLV Limited

3B3, 3rd Floor, Gundecha Onclave Premises Co-op. Society Ltd.,

Kherani Road, Sakinaka, Andheri (E), Mumbai –400072

Ph.022-28516021-22,022-46049717

Email:helpdeskmmum@mcsregistrars.com

Thanking you,

Yours faithfully,

For **HLV Limited**

Savitri Yadav
Company Secretary

This communication is computer generated and hence does not require signature.